

BRISTOL COUNTY RETIREMENT BOARD

At a meeting of the Bristol County Retirement Board held on the 20th day of November, 2019 at the Bristol County Retirement Board Office, 645 County Street, Taunton, Massachusetts at 9:00 A.M.

Present: Christopher T. Saunders, Chairman of the Board
 William M. Downey, Board Member
 Stephen J. Rivard, Board Member
 John T. Saunders, Board Member
 Christine N. DeFontes, Board Member
 Roxanne L. Donovan, Executive Director

9:00 A.M.

On a motion by Member Downey and second by Member John Saunders, the BCRB voted unanimously to approve the most current bank reconciliations for October 2019 and the expense, refund and transfer vouchers as follows:

Check Date	Warrant No	Reference	Warrant Total	Overall Total
11-05-2019	2019-139	Staff Payroll	\$ 8,578.90	
11-12-2019	2019-142	Staff Payroll	\$ 8,578.90	
11-19-2019	2019-148	Staff Payroll	\$ 8,578.90	
		Staff & Board Payroll:	\$ 25,736.70	
11-08-2019	2019-143	Prepaid Expense	\$ 261.56	
11-08-2019	2019-149	Expense	\$ 33,548.28	
		Expense Warrants:	\$ 33,809.84	
11-09-2019	2019-140	Refund of Member Contributions	\$ 2,231.95	
11-20-2019	2019-145	Refund of Member Accounts	\$ 34,386.33	
11-20-2019	2019-146	Refund of Member Accounts	\$ 3,381.30	
11-20-2019	2019-147	Death Refund of Member Account	\$ 2,511.60	
11-20-2019	2019-144	Transfer of Member Accounts	\$ 65,671.14	
		Refund and Transfer Warrants:	\$ 108,182.32	
11-06-2019	2019-141	Pension Payroll	\$ 913.53	
11-06-2019	2019-141	Pension Payroll - Voids	\$ (913.53)	
11-02-2019	n/a	Pension Payroll	\$ -	
11-02-2019	n/a	Pension Payroll - Voids	\$ (218.08)	
		Pension Payroll	\$ (218.08)	
	n/a	County Crossing	\$ 7,190.00	
		County Crossing	\$ 7,190.00	\$ 174,700.78

INVESTMENT AND FINANCIAL DISCUSSION

Segal Marco Advisors Financial Consultants

In attendance: Marc Procek

Via Conference Call: Kevin Roundtree and Dan Westerheide

1. Mr. Westerheide reviewed the 2019 Asset Allocation-Asset Liability Study findings. The current state of the plan was reviewed. Key forecast metrics including projection assumptions, capital market assumptions were discussed. Five asset allocation projection options were discussed in detail. On a motion by Member Downey and second by Member Rivard, the BCRB voted unanimously to select Option F for the Asset Allocation Projections. Mr. Procek will provide schedule for timing of changes at a future meeting.
2. On a motion by Member Downey and second by Member John Saunders, the BCRB voted unanimously to approve the investment transactions that were executed by Income Research and Management, Inc. (Fixed Income) and Earnest Partners, LSV, Lyrical Partners and Clearbridge (Equities) for the month ending October 2019.
3. On a motion by Member John Saunders and second by Member Downey, the BCRB voted unanimously to approve all other investment transactions executed in-house thus far for November 2019.
4. On a motion by Member John Saunders and second by Member Downey, the BCRB voted unanimously to approve the Investment Summary Statement for month ending October 2019 as reported to the BCRB by our custodial bank (People's United); and a year-to-date performance.
5. Cash flow needs for December were discussed. Mr. Procek recommended to raise \$2.0 million each from Stone Harbor and PIMCO and \$1 million from Brookfield Global REITs. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously to approve the recommendation of Mr. Procek.
6. The BCRB reviewed the Investment Policy Statement. On a motion by Member Downey and second by Member John Saunders, the BCRB voted unanimously to approve the Investment Policy Statement.
7. The BCRB reviewed the lower Fee Schedule for Aberdeen effective January 1, 2020. On a motion by Member Downey and second by Member Rivard, the BCRB voted unanimously to accept the lower fee schedule.
8. Mr. Procek presented the BCRB with a Priority Commitment Proposal from IFM for up to \$3,850,000. As the new asset allocation would allow for a new target allocation for Infrastructure to move from 5 to 6%, Mr. Procek recommends accepting the offer. The additional funds will not be called until within the first six months of 2020. IFM will give notice of the capital call. On a motion by Member Downey and second by Member John Saunders, the BCRB voted unanimously to approve the recommendation for up to \$3,800,000.

MANAGER REVIEWS:

All presentations were sent prior to the meeting.

LYRICAL

Conference Call: Gary Faccenda, Managing Director and John Mullins, Senior Analyst

Mr. Faccenda reviewed that there have been no significant changes to the firm or the investment philosophy. Lyrical is a deep value manager. Mr. Mullins reviewed the current cycle and optimistic hope for the future returns. Net returns for YTD through 10/31/19 were 16.9%. Since inception (8/20/13), the net returns have been 8.2%. LAM employs a disciplined one stock in/one stock out approach. Trailing one-year turnover is 21.9%.

LAZARD

Conference Call: Frank Sposato, Director, Monika Shrestha, Director and Portfolio Manager/Analyst and Stephanie van Hengel, Vice President

Mr. Sposato reviewed that there have been no significant changes to the firm or management team. Lazard's philosophy remains focused on those companies that are financially productive and inexpensively valued. They add value through stock selection and portfolio management. Ms. Shrestha reviewed their approach to relative value investing. Key observations for 2019 Q3 were EM declining, growing recession worries and geopolitical risk resurfacing. YTD through 10/31/19, the return is 9.91%. Since inception (5/1/07), the return has been 2.47%. Top Contributors and detractors were reviewed. More favorable backdrop for EM currency

LSV

Conference Call: Keith Bruch, Partner and Director, Client Portfolio Services

Mr. Bruch began by reviewing that there have been no significant changes to the firm. The gross return for YTD through 10/31/19, were 17.5%. The gross return since inception (10/4/04) has been 8.9%. LSV's investment philosophy is in deep value, identifying cheap companies that are underappreciated by the market.

OLD BUSINESS – LEGAL

1.

LISA SHEEHAN

TOWN OF EASTON-INSTRUCTIONAL AIDE

Accidental Disability Retirement Hearing

Attorney: Bernard Mulholland of Ford, Mulholland and Moran, PC

The BCRB reviewed the Regional Medical Panel responses to the request for clarification and a letter from the Law Offices of Michael Sacco relative to the clarifications. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously to approve the accidental disability retirement of Ms. Sheehan, subject to PERAC approval.

2.

SIMON GLAVIN

TOWN OF RAYNHAM-CEMETARY DEPT

Accidental Disability Retirement Hearing

The BCRB reviewed the Regional Medical Panel responses to the request for clarification and a letter from the Law Offices of Michael Sacco relative to the clarifications. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously to approve the accidental disability retirement of Mr. Glavin, subject to PERAC approval.

NEW BUSINESS – REGULAR

1. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously to approve the first payment to newly retired members of the Bristol County Retirement System for the month of November 2019.

Fred M Chute Jr	Town of Easton	July 9, 2019
Tracey L Costa	Town of Soemrset-ADR	August 17, 2019
Cecelia D Saad	Freetown-Lakeville	August 17, 2019
Mark S Keough	Town of Easton-ADR	June 30, 2018

Antone R Moniz	County of Bristol	October 1, 2019
Diane Ondrick	Town of Swansea	September 26, 2019
Karen W Russell	Town of Somerset	October 19, 2019
James K McKinnon	Town of Norton	October 10, 2019
Diane M Pennellatore	Town of Mansfield	October 19, 2019

2. On a motion by Member Downey and second by Member Rivard, the BCRB voted unanimously to approve the make-up payments for the purchase of previous creditable service regarding the following members of the retirement system for the month of November 2019.

Kathleen Duggan	Town of Easton	0 Years 4 Months Pro-rated Service
Linda McKenna	Town of Rehoboth	0 Years 7 Months Pro-rated Service
John Pozzi	Town of Seekonk	1 Year 11 Months Pro-rated Service

3. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously to approve the Bristol County Retirement System fund budget sheet for period ending November 2019.

4. On a motion by Member Downey and second by Member Rivard, the BCRB voted unanimously to approve the Trial Balance (with the respective General Ledger, Cash Receipts, Cash Disbursement and Adjustments Reports) of the Bristol County Retirement System for the month ending September 2019.

5. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously to approve proposed updated Travel Regulations with the change that the Board member make their own reservations.

6. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously to approve the proposed Membership and Creditable Service Supplementary Regulations

7. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously to approve the Amendment to PTG Support and Hosting Agreement (Pricing increase of 4.5% per year for 2020-2026).

8.

LORILEE FISH TOWN OF MANSFIELD RETIREE

Ms. Fish retired from the BCRS in 2011. The Massachusetts Teacher's Retirement Board just notified us that she was a member of their System in 1969 (was not listed on her enrollment forms). The BCRS must correct the overage in deductions from a 8% plus 2% member to a 5% member and then recalculate her retirement adding the additional service. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously to approve the refund and recalculation.

9. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously to approve the Board Meeting Minutes for the following month:

October 23, 2019

On a motion by Member J. Saunders and second by Member Downey, the BCRB voted unanimously to adjourn their regular meeting at 11:55 A.M.

The next regular meeting of the Bristol County Retirement Board is scheduled for Wednesday, December 18, 2019, at 9:00 a.m. at the offices of the Bristol County Retirement Board

SIGNATORIES:

Prepared by: _____
Roxanne L. Donovan

Christopher T. Saunders, Chairman of the Board

Stephen J. Rivard, Board Member

William M. Downey, Board Member

John T. Saunders, Board Member

Christine N. DeFontes, Board Member