



RETIREMENT BOARD  
CHAIRMAN

Attorney Christopher T. Saunders  
COUNTY TREASURER

## Commonwealth of Massachusetts

### BRISTOL COUNTY RETIREMENT SYSTEM

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#### RETIREMENT BOARD MEMBERS

WILLIAM M. DOWNEY  
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JOHN T. SAUNDERS

EXCUTIVE DIRECTOR  
ROXANNE L. DONOVAN

### BRISTOL COUNTY RETIREMENT BOARD

MEETING AGENDA FOR: December 18, 2019

#### MEETING COMMENCES

**9:00 A.M.**

Review bank reconciliations, and the expense, refund, reimbursement and transfer vouchers.

#### INVESTMENT AND FINANCIAL DISCUSSION

1. Approve the investment transactions that were executed by Income Research and Management, Inc. (Fixed Income) and Earnest Partners, LSV, Lyrical Partners and Clearbridge (Equities) for the month ending November 2019.
2. Approve all other investment transactions executed in-house thus far for December 2019.
3. Review the Investment Summary Statement for month ending November 2019 as reported to the BCRB by our custodial bank (People's United); and a year-to-date performance.
5. Review Cash Flow recommendations, including PRIT Allocation for Vintage Year 2020.

#### MANAGER REVIEWS:

**9:30 A.M.**

**BROOKFIELD GLOBAL**  
Conference Call: Wendy Rockman

**9:50 A.M.**

**FIERA CAPITAL**  
Conference Call:

**10:15 A.M.**

**FRONTIER**  
Conference Call:

**OLD BUSINESS – LEGAL**

1.

**STEPHANIE BAPTISTE  
TOWN OF RAYNHAM-POLICE DEPT  
Accidental Disability Retirement Hearing  
Attorney Scott W. Dunlap**

Review the Regional Medical Panel certificates in which all three physicians have answered yes to all three questions relative to Ms. Baptiste's accidental disability.

Review a letter from the Law Offices of Michael Sacco relative to those findings.

2.

**STEPHEN HOWLAND VS. BCRB  
CR-18-0612  
Former Dartmouth Fire District #1 First Assistance Engineer**

Review Attorney James Quirk's Petitioner's Supplemental Response to the Order to Show Cause.

**NEW BUSINESS – REGULAR**

1. Approve the first payment to newly retired members of the Bristol County Retirement System for the month of December 2019.

2. Approve the make-up payments for the purchase of previous creditable service regarding the following members of the retirement system for the month of December 2019.

3. Approve the Bristol County Retirement System fund budget sheet for period ending December 2019.

4. Approve the Trial Balance (with the respective General Ledger, Cash Receipts, Cash Disbursement and Adjustments Reports) of the Bristol County Retirement System for the month ending October 2019.

5. Review Audit Service RFP responses.

6. Approve the Board Meeting Minutes for the following month:  
November 20, 2019

7. New Business (May be reserved for topics that the chair did not reasonably anticipate would be discussed.)

\*\*The Board reserves the right to consider items on the agenda out of order. Any times listed on the agenda are estimates provided for informational purposes only. Agenda items may occur earlier or later than the stated time.