

BRISTOL COUNTY RETIREMENT BOARD

At a meeting of the Bristol County Retirement Board held on the 28th day of February, 2023 via Zoom due to snow storm.

On the Conference Call: Christopher T. Saunders, Chairman of the Board
 William M. Downey, Board Member
 Stephen J. Rivard, Board Member
 John T. Saunders, Board Member.
 Christine N. DeFontes, Board Member
 Roxanne L. Donovan, Executive Director

INVESTMENT AND FINANCIAL DISCUSSION

On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve the most current bank reconciliations for January 2023 and the expense, refund and transfer vouchers as follows:

Accounts Payable Summary of Approval

For the Month of: **February, 2023**

Tab No	Check Date	Warrant No	Reference	Warrant Total	Overall Total
1.)	2/7/2023	CD2023-12	Staff Salaries	\$ 10,245.17	
1.)	2/14/2023	CD2023-13	Staff Salaries	\$ 10,241.75	
1.)	2/21/2023	CD2023-14	Staff Salaries	\$ 10,234.21	
1.)	2/28/2023	CD2023-15	Board Salaries	\$ 1,940.79	
1.)	2/28/2023	CD2023-16	Staff Salaries	\$ 10,228.54	\$ 42,890.46
1.)	2/24/2023	CD2023-22	**4th Quarter Tax	\$ 9.84	
			Staff & Board Payroll:	\$ 42,900.30	
2.)	2/3/2023	CD2023-11	Prepaid Expense	\$ 213.88	
2.)	2/28/2023	CD2023-20	Expense	\$ 20,683.51	
			Expense Warrants:	\$ 20,897.39	
3.)	2/28/2023	CD2023-17	Refund of Member Accounts	\$ 152,612.60	
3.)	2/28/2023	CD2023-19	Refund of Member Contributions	\$ 1,897.41	\$ 154,510.01
3.)	2/28/2023	CD2023-18	Transfer of Member Accounts	\$ 576,356.22	

			Refund and Transfer Warrants:	\$ 730,866.23	
4.)	1/31/2023	CD2023-10	Pension Payroll	\$ 6,690,495.34	
4.)	1/31/2023	CD2023-10	Pension Payroll - Void	\$ -	\$ 6,690,495.34
4.)	2/28/2023	CD2023-21	Pension Payroll	\$ 6,704,500.38	
4.)	2/28/2023	CD2023-21	Pension Payroll - Void	\$ (4,232.64)	\$ 6,700,267.74
			Pension Payroll	\$ 13,390,763.08	
5.)			County Crossing	\$ -	
			County Crossing	\$ -	
				\$ 14,185,427.00	

Segal Marco Advisors Financial Consultants
On the call: Kevin Roundtree-Segal Marco Advisors

1. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve the investment transactions that were executed by Income Research and Management, Inc. (Fixed Income) and Earnest Partners, LSV, Lyrical Partners and Clearbridge (Equities) for the month ending January 2023.

2. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve all other investment transactions executed in-house thus far for February 2023.

3. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve the Investment Summary Statement for months ending December 2022 and January 2023 as reported to the BCRB by our custodial bank (People's United); and a year-to-date performance.

4. Segal Marco Advisors provided an updated allocation summary and benchmark data as of 2/17/23. Total assets of \$856.7 million are roughly unchanged since last month. Underlying allocations are also largely unchanged. In summary:

- Equity is underweight (-2.8%) and private equity is overweight (+1.4%)
- Fixed income and hedge funds are underweight (-1.6%) and (-1.0%), respectively, and real estate/hard assets is overweight (+2.9%)
- Cash for payroll is roughly \$9 million (1.1%)

Segal Marco Advisors does not recommend any rebalancing at this time and recommend funding March payroll 50/50 from the Northern Trust S&P 500 and US Aggregate Funds. For capital calls, they continue to recommend drawing from the Northern Trust S&P 500, redeeming in \$1 million increments with any residual amount added to cash.

There are outstanding real estate redemptions of approximately \$3.4 million with RREEF and \$19.5 million with Intercontinental but have limited visibility into when those funds will be received. It is expected that some portion will be paid following quarter-end; sometime in April for RREEF but not until May for Intercontinental. Segal

Marco Advisors will provide a recommendation related to those redemptions in the coming months. They recommend that any distributions from the closed-end real estate or hard asset managers be held in cash for future payroll needs. It's also possible that there could be distributions from the opportunistic fixed income managers, Bardin Hill or EnTrust, in the coming months. If so, they recommend reinvesting any distribution in excess of \$1 million in the Northern Trust US Aggregate Fund, otherwise we recommend holding those proceeds in cash.

On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve these recommendations.

The PERAC acknowledgements came through for the index managers. Northern Trust was notified that they were chosen for the Russell 1000 Growth mandate but Segal Marco Advisors believe a decision still needs to be made regarding the securities lending or non-lending version of the fund. As a reminder from last month's meeting, the non-securities lending fund charges 4 bps and the securities lending fund charges 3 bps. Securities lending revenue is split 70% to fund investors and 30% to Northern Trust. While securities lending is not anticipated to generate a lot of revenue in the large cap space, it does help to enhance returns and defray management fees. Performance has varied slightly from year to year with the lending fund generating between 0 and 8 bps of additional return from securities lending over the last 10 calendar years. Northern Trust provided some additional information following last month's meeting which indicated that they held approximately 57% cash and 43% non-cash collateral. Segal Marco provided a profile of the non-cash collateral. The cash collateral is all invested in the Northern Trust Collective FCP Short Term Investment Fund ("STIF"). The objective of the Collective FCP STIF is to maximize current income consistent with the preservation of capital and maintenance of liquidity. Industry wide collateralization levels have been pretty consistent at 102% of the value of the securities on loan. Their recommendation is to invest in the lending vehicle. This is consistent with the S&P 500 and Aggregate Bond lending vehicles that BCRS is currently invested in.

On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve the recommendation.

With regard to timing of the initial investment, the two active growth managers (Clearbridge and Columbia) outperform as equity markets have turned positive. As market volatility remains elevated, Segal Marco Advisors recommendation is to hold off through at least quarter-end and revisit at that time.

On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve the recommendation

INVESTMENT MANAGER INTERVIEWS:

INTERCONTINENTAL

Presenters: Paul Nassar, President and Kristin Phalen, Director, Client Services

Mr. Nassar updated the BCRB that all investors are receiving 10% of requested capital requests. They will reevaluate every quarter. Intercontinental received two waves of requests for liquidation. They are trying to liquidate assets in an orderly manner. Intercontinental takes Environmental-Social-Governance seriously. The BCRS has committed \$30,000,000. The net asset value as of 12/31/22 is \$46,435,431. The 1 year as of 12/31/22, was net 7.47%. Since inception (2017), the net return has been 5.8%.

FRONTIER

Presenter: Drew Bennett

Mr. Bennett reviewed the firm and their investment strategy. All of their investments are in the first or second quartile for risk adjusted net returns ranking. The 1 Year gross return is -17.3%. The gross return since inception is 7.7%. He reviewed the Equity Attributions and the top five contributors and detractors. The five largest purchases and sales for 2022 were discussed.

EARNEST PARTNERS

Presenter: Trey Greer

Mr. Greer provided a firm update. He reviewed the equity market performance by sector. For the 1 Year was -11.78%. The 10 year return has been 11.09%. Sample Holdings were discussed. A comparison of sectors in the portfolio vs the Russell 2000 Value Index. He reviewed the investment process and the statement of assets.

BROOKFIELD GLOBAL

Presenters: Wendy Rockman and Matt Wenman

Ms. Rockman provided a firm update. The YTD as of 12/31/22 was -22%. Mr. Wenman reviewed the fund, including the op and bottom relative contributors. They reviewed the changes to the portfolio and the key holdings. Market conditioned were discussed with regard to nearly all markets trading well below long-term averages. They see attractive broad-based opportunities in real estate; and expect multiple sectors to exhibit outsized growth as restrictions are eased.

OLD BUSINESS-LEGAL

1.

**PATRICIA SEVENEY
TOWN OF SWANSEA-SCHOOL DEPARTMENT
ACCIDENTAL DISABILITY APPLICATION
ATTORNEY: ROBERT J. DEUBEL-LAW OFFICE OF DEBORAH KOHL**

On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to receive and place on file, PERAC's approval dated February 1, 2023 of the Accidental Disability Retirement Application submitted by Mr. Seveney pursuant to M.G.L. Chapter 32, Section 7.

2.

**MARK A. PAVAO
TOWN OF SOMERSET-FIREFIGHTER
ACCIDENTAL DISABILITY APPLICATION
ATTORNEY: STEVEN P. SABRA, ESQUIRE**

The BCRB reviewed the Regional Medical Panel certificates in which all three physicians have answered yes to all three questions relative to Mr. Pavao's accidental disability. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve the accidental disability, subject to PERAC approval.

3.

**JOHN MCGARRY V BCRB
CR-20-409**

On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to receive and place on file DALA's decision in Mr. McGarry's favor and Attorney Sacco's Letter to the Board.

On the matter of appealing this decision to CRAB, on a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to not appeal.

4.

**ESTATE OF FRANK CABRAL V. BCRB
CR-20-404**

On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to receive and place on file Review DALA's Order on Post-Decision Motions, a letter from D.S. O'Connor and Associates for re-consideration and Attorney Sacco's Letter to the Board. The Board will take no action on the request to reconsider.

NEW BUSINESS – REGULAR

1. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve the first payment to newly retired members of the Bristol County Retirement System for the months of February 2023.

Kevin M Abrantes	Town of Dartmouth	January 3, 2023
Lorrie-Ann Andrade	Town of Seekonk	January 4, 2023
Ronald Audette	Town of Somerset	January 7, 2023
Shawn P Burke	Town of Mansfield	December 17, 2022
Emanuel Coroa	Swansea Housing Authority	January 2, 2023
Bruce C Dyke	Town of Mansfield	December 30, 2022
Kimberly Fales	Town of Freetown	November 17, 2022
David M Glass	Town of Mansfield	January 1, 2023
Linda Kanabay	County of Bristol	January 14, 2023
Donna Laplant	Town of Seekonk	January 4, 2023
Richard J Medeiros Jr	Town of Dartmouth	December 31, 2022
Barry A Parker	Town of Acushnet	December 31, 2022
Maria N Rafferty	Town of Dartmouth	January 3, 2023
John RE Westgate	Town of Acushnet	January 1, 2023

2. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve the make-up payments for the purchase of previous creditable service regarding the following members of the retirement system for the months of February 2023.

Kenneth Flanagan	Town of Easton	1 Year 0 Months Pro-Rated Service
Scott Lake	Town of Dartmouth	0 Years 8 Months Settlement Agreement
Scott Lake	Town of Dartmouth	2 Years 10 Months Reserve Police

3. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve the Bristol County Retirement System fund budget sheet for period ending February 2023.

4. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to receive and place on file memorandum (#6-2023) from John W Parsons, Esq, Executive Director of PERAC, dated January 23, 2023, to the BCRB regarding Buyback and Make-up Repayment Worksheets.

5. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to receive and place on file memorandum (#7-2023) from John W Parsons, Esq, Executive Director of PERAC, dated January 27, 2023, to the BCRB regarding 2023 Interest Rate set at 0.1%.

6. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to receive and place on file memorandum (#8-2023) from John W Parsons, Esq, Executive Director of PERAC, dated January 30, 2023, to the BCRB regarding Actuarial Data.

7. The Executive Director updated the BCRB on the Selectboard's that have notified the BCRB of their vote to increase the FY 2023 COLA contributions for retirees. To date, Six Boards of Selectmen have reported that they have affirmatively voted for the additional 2% COLA effective 7/1/22. This includes the Towns of Berkley, Freetown, Rehoboth, Seekonk, Somerset and Westport.

8.

**WILLIAM ARRUDA
TOWN OF SWANSEA-ACCIDENTAL DISABILITY RETIREE
DATE OF DEATH: January 7, 2023**

The BCRB reviewed the application for accidental death benefits pursuant to Chapter 32, Section 9, submitted by his widow, Pamela Arruda. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve.

9. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve the write-off of uncollectible pension overpayments, due to deaths:

Alfred J McKeever	\$645.99
Donald E Smith	\$34.44
Michael J Walls	\$524.71
Jacqueline F Barry	\$328.80
Andrew Frost	\$180.25
Total	\$1,714.19

10. On a motion by Member Rivard and second by Member Downey, the BCRB voted unanimously by roll call vote (Rivard-aye, Downey-aye, J. Saunders, DeFontes-aye and Chairman Saunders-aye) to approve the Board Meeting Minutes for the following month:
January 25, 2023 Regular Meeting

EXECUTIVE SESSION

On a motion by Member Rivard and second by Member Downey, the Bristol County Retirement Board voted by roll call vote (Rivard-aye, Downey-aye, J. Sanders-aye, DeFontes-aye and C. Saunders-aye) to go into Executive Session at 10:44 a.m., in accordance with M.G.L. Chapter 30A, Section 21 to act on the application of James Pietersen for disability retirement. Chairman Saunders indicated that the Board would resume in open session.

The Board entered executive session at 10:44 a.m.

The Board ended executive session at 10:51 a.m.

On a motion by Member Downey and second by Member DeFontes, the BCRB voted unanimously by Roll Call vote (Rivard-aye, Downey-aye, J. Saunders-aye, DeFontes-aye and Chairman Saunders-aye) to adjourn their regular meeting at 11:07 a.m.

The next regular meeting of the Bristol County Retirement Board is scheduled for Wednesday, March 29, 2023, at 9:00 a.m. at the offices of the Bristol County Retirement Board.

SIGNATORIES:

Prepared by: _____
Roxanne L. Donovan

Christopher T. Saunders, Chairman of the Board

Stephen J. Rivard, Board Member

William M. Downey, Board Member

John T. Saunders, Board Member

Christine N. DeFontes, Board Member